

SCOTT COUNTY LIBRARY SYSTEM

COMPUTER AND INTERNET USE POLICY

YOU ARE RESPONSIBLE FOR FOLLOWING THE TERMS OF THIS AGREEMENT AND ALL USE OF THE COMPUTER WORKSTATION DURING THE TIME YOU ARE SIGNED ON.

- Customers are required to respect the rights of and to be considerate of all library users and staff and abide by the Respectful Workplace Policy.
- Customers may use the Internet for up to 60 minutes a day.
- Customers are to use their own library card number to sign up for Internet access. If your library card is blocked, please see a librarian.
- No more than two people at the computer workstation at one time.
- The print charge is \$.10 per page for black/white and \$.50 per page for color copies.

COMPUTERS AND PRINTING:

- ☒ Computers are available for use during the hours the library is open.
- ☒ Customers must complete their printing and be prepared to sign off the computer before their session ends. The Library is not responsible for loss of data, and we do not refund money for unwanted prints.
- ☒ Do not install or download software and programs on library computers from the Internet, disk media, or any other source or change any computer settings.
- ☒ Computer users will be held responsible for the condition of the computer and software. In case of damages, charges will be based on the cost of repairs.
- ☒ One hour at the Internet computer is available per day. If no other customers are waiting, an extension may be granted. Customer must ask for the extension at least 10 minutes before their session ends or data may be lost. Staff reserves the right to discontinue a session any time after an extension is granted.

INTERNET USE:

- ☒ Internet computers may be used for legal purposes only and cannot be used to:
 - Violate federal, state, or local laws and regulations, including those governing obscenity, child pornography, and material harmful to minors, including, but not limited to Minn. Stat. 717.247 and 617.291-294; US 114 Stat. 2763A-335.
 - Display, print, or transmit graphics or text that is obscene, child pornography, or harmful to minors;
 - Engage in any activity that is deliberately offensive or creates an intimidating, disruptive or hostile environment for library customers or staff;
 - Violation of copyright laws or software licensing agreements
- ☒ In accordance with the Children's Internet Protection Act, all library networked computers are filtered. Customers at least 17 years old may ask to have the Internet filter turned off for unrestricted Internet access for lawful purposes that meet the Library's guidelines. Customers under 17 years old may ask the library staff for reference assistance if they are blocked from a web site they need to use.
- ☒ As with other library materials and services, parents and legal guardians are responsible for the information selected and accessed by their children.
- ☒ The library makes a distinction between access to information via the Internet and access to materials selected for use in the library. The Internet is a global electronic network, without government or library control or review of its users or content. Not all sources accessed through the Internet provide accurate, complete, non-controversial, or current information.
- ☒ Library staff will assist with reference questions, but computer/technical trained staff may not always be available.

If you do not adhere to these policies you will lose computer privileges. You may apply for reinstatement of computer privileges after 6 months.