

# SCOTT COUNTY LIBRARY SYSTEM

revised: May 2010

## BOOK CLUB GUIDELINES

### **Library Affiliated Book Clubs**

Branch libraries may choose to coordinate a book club in the library. To be a library affiliated book club means that staff will be involved in the selection of books. Library staff may participate in the book club, or facilitate the discussions, but that level of involvement is not required.

- Staff, or a book club member in consultation with staff, will select titles, preferably from book club lists on the Library TeamSCOOP. There are 5-7 copies of these titles available in the library system. Staff may want to suggest alternate titles for the group if they feel that the title is not one that will be of general use in the libraries.
- Staff who coordinate the book club may request more copies (up to four copies) of each selected book. Paperback copies will be purchased.
- Staff may provide biographical information and discussion questions to the book club members (through email or hardcopy).
- If Staff facilitates the book club discussion, it is considered paid time.
- Information about the selected titles, along with date and location of the book club will be posted on SCOOP, the SCL website, the Evanced calendar and listed in the newsletter.

### **Other Book Clubs**

- Book clubs that are not coordinated by staff are encouraged to meet in the library in the meeting rooms.
- Staff are encouraged to make the book club lists available to the group.
- If the group wishes to read a book and asks us to buy more copies, the selection staff will determine if there is enough general interest to justify ordering more copies for the library system.
- If requested, staff can copy one set of questions and biographical material for the group.